



## **THE CONSORTIUM OF INDEPENDENT HEALTH INFORMATION LIBRARIES IN LONDON CONSTITUTION**

October 2007

### **1. NAME**

The organisation shall be known as the Consortium of Independent Health Information Libraries in London (CHILL).

### **2. GOAL**

To provide the independent health libraries of the London area with opportunities to improve their services through mutual communication and co-operation.

### **3. AIM**

To co-operate in enhancing members' library and information services and in doing this to help with the personal development of staff. A key objective is to improve the availability of and access to information resources for the benefit of members and their users.

### **4. OBJECTIVES**

- a) To act as a forum for the exchange of views and information and to provide mutual support.
- b) To take part in projects of mutual benefit.
- c) To share resources.
- d) To represent the interests of the Consortium by liaising with other interested and/or useful parties.
- e) To provide a joint response to, and influence, national information or health initiatives.

## 5. MEMBERSHIP

Full Membership : Any health related provider of library services within the London area (*around the M25 and its environs*) who is non-profit-making and is not aligned to an NHS or university related library group may become a subscribing member. The Consortium has the power to co-opt up to 3 members in order to liaise with other relevant library groups.

Affiliate Membership : Any health related provider of library services as defined above but who is located outside of the London area and who wishes to join CHILL's Consortium activities can apply to become an affiliate member.

## 6. RIGHTS OF MEMBERS

The right of each member shall be:-

- a) To be kept informed of all the Consortium's activities and to be consulted on major policy issues prior to the publication of any policy statement by the Consortium.
- b) To cast one vote in the annual election of officers and to cast one vote on any resolution or other matter raised at any full Consortium meeting (Full members only).
- c) To be represented at each meeting by one person. (Full members only. Affiliates can nominate one person from amongst themselves to attend CHILL meetings as an observer.)

All full and affiliate members have a right to join the serials consortium and other CHILL activities.

## 7. TERMINATION OF MEMBERSHIP

Any member who does not pay the relevant subscription within three months of the start of the membership year shall have their membership terminated, at the discretion of the officers.

## 8. SUBSCRIPTIONS

Subscriptions will be recommended by the officers and voted on annually by members at the AGM. Affiliates pay 50% of the full membership fee.

## 9. MEETINGS

- a) There shall be at least two full Consortium meetings per year.
- b) One of these each year shall incorporate an Annual General Meeting (AGM) at which financial and other relevant reports shall be presented, the officers will be elected and subscriptions determined. A quorum for AGMs and any of the general meetings shall be one quarter of voting members. All votes shall be decided by a simple majority of those present and voting. The date of the AGM shall be notified at least 21 days in advance.

## 10.OFFICERS

The officers of the Consortium shall comprise a chair, a vice chair, a secretary and a treasurer. These officers shall be elected at the Annual General Meeting from among the members. Each shall have a three year term of office (serving a maximum of two consecutive terms). Nominations (countersigned by the candidate) shall be sent in to the secretary to reach them at least 24 hours in advance of the AGM. Elections shall be by ballot of those present.

The officers will form a committee which will also include CHILL members who are designated specific responsibilities by them to cover membership liaison, database development work, promotion/publicity work, serials working group tasks, cpd group activities and any other CHILL initiatives as may be agreed.